

# Loch Lomond & The Trossachs National Park

**Equalities Mainstreaming Report & Equality Outcomes 2017-2021** 

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# **Alternative languages and formats**

This document is available in large print, alternative languages and formats on request.

To arrange this, please contact us by calling 01389 722 600 or by email:

#### ParkforAll@lochlomond-trossachs.org



BSL users can contact us via contactSCOTLAND-BSL, the on-line British Sign Language interpreting service.

Find out more on the contactSCOTLAND website.

#### **Contacts**

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# **Highlights**

This report sets out the manner in which we are addressing our responsibilities under the Equality Act 2010.

#### Our highlights include:

- great progress in lowering our age profile, through the recruitment of school age modern apprentices, 18-24 years Ranger modern apprentices and graduate interns below the age of 28.
- the successful delivery of our Junior Ranger programmes which supports young people from McLaren and Balfron High Schools in practical skills development.
- our well-established Best Companies staff survey which helps us to understand how our people feel about working here and what our culture is like. We are proud to be a 1\* Best Company. This has helped us focus on the staff engagement priorities that are important to staff.
- a range of significant consultation processes that have aimed to engage with our stakeholders, communities and interested parties in the strategic direction of the National Park; LIVE Park (local development plan), Balloch Charette, Your Park (camping management plan). We have used innovative approaches to engage with schools, working adults and community groups using different medias; traditional meetings throughout a day/evening at locations throughout the park, roadshows, blogs, Facebook and twitter.
- supporting the continuing significant investment and development with our partners of all abilities path networks, mobility scooters, "Walk in the Park" (health walks)

While we have made some excellent progress, we recognise that there remains much to do. We look to continuously improve the way in which we work and engage with our communities and visitors to the National Park. This means getting better at making equality a component of everything we do, including:

- making progress on recruiting a more diverse workforce
- making sure our all our literature visually supports our commitment to embracing diversity
- producing Access statements for our premises and our outdoor environments
- influencing diversity on our Board and targeting support to achieve 50/50 by 2020

## Introduction

#### Our role

The National Park Authority was established to achieve four key aims laid out in the National Parks (Scotland) Act 2000;

- To conserve and enhance the natural and cultural heritage of the area
- To promote the sustainable use of the natural resources of the area
- To promote understanding and enjoyment (including enjoyment in the form of recreation) of the special qualities of the area by the public
- To promote sustainable social and economic development of the communities of the area

Our mission...

Is to be the vital force in protecting and enhancing this iconic National Park.

## **Our organisation**

The Park Authority employs 136 staff as well as approximately 40 seasonal Rangers during Spring/Summer.

We have one main office in Balloch and four other, mainly Ranger-based premises, within the National Park.

Our #ParkForAll working group oversees the development and implementation of our strategy on matters relating to diversity and equality (Appendix 2). The purpose of #ParkForAll is to inspire the organisation to deliver against our equality duties, constructively challenge prejudices, raise awareness of the economic and social benefits of inclusion and identify and facilitate actions that support equality and diversity.

## Our vision and priorities

Our new National Park Partnership Plan (2018-2023), which is being consulted upon in 2017 and our Corporate Plan sets out our vision, values and priorities for the period.

Our values are our moral compass; they help guide how we make decisions. The ideals and ethics that we hold dear as an organisation are:

**Passion** 

we love what we do

**Leadership** 

we show the way

Inspiring

we spark ideas for action

Caring

we respect the past and shape the future

Accessible

we are approachable, open and friendly

<u>Green</u>

we do the right thing for the Park and the planet

#### Our long term vision...

The National Park will be an internationally-renowned landscape where...

#### Conservation

Nature, heritage, land and water are valued, managed and enhanced to provide multiple benefits for people and nature

#### Visitor Experience

There is a high quality, authentic experience for visitors from all backgrounds. There are many opportunities to enjoy recreation activities and appreciate the area's outstanding natural and cultural heritage

#### Rural Development

Businesses and communities thrive and people live and work sustainably in a high quality environment

Promoting, encouraging and embedding equalities and valuing diversity are intrinsic parts of the work we do with and the services we deliver to our communities, residents and visitors.

## Our equality outcomes

Since 2013 we have been working towards delivering against 5 Equality Outcomes:

#### Outcome 1

A greater diversity of people including young people and those who have a real or perceived barrier to accessing the Park will learn about and help to conserve and enhance the Park.

#### Outcome 2

All people will be able to access more barrier-free paths in the Park.

#### Outcome 3

A greater diversity of people including young people and those who have a real or perceived barrier to accessing the Park, will be aware of and able to access information about the Park, including its recreation opportunities.

#### Outcome 4

A greater diversity of people are able to access more opportunities within the National Park and are able to actively participate in decision making.

#### Outcome 5

We will be better informed of equality and diversity characteristics of staff (so that we can address barriers / improve working conditions for all).

## **About this report**

This report identifies the progress we have made to Mainstream Equality and achieve the Equalities Outcomes we targeted. In 2015 we published an update on our progress towards achieving our Equalities Outcomes for 2013-2015, that report can be accessed from our website: <a href="http://www.lochlomond-trossachs.org/park-authority/publications/mainstreaming-equalities-outcomes-report-2015/">http://www.lochlomond-trossachs.org/park-authority/publications/mainstreaming-equalities-outcomes-report-2015/</a>

This report now summarises the progress we have made in mainstreaming equalities and in achieving our equalities outcomes for the period 2015 - 2017.

We also set new Equalities Outcomes to shape our work between 2017-2021.

# **Mainstreaming Equality**

Mainstreaming simply means integrating equality into our day to-day work, taking equality into account in the way we exercise our functions. In other words equality should be an integral part of everything we do.

Mainstreaming the equality duty has a number of benefits including:

- Equality becomes part of our structures, behaviours and culture
- We know and can demonstrate how, in carrying out our functions, we are advancing equality
- Mainstreaming equality contributes to continuous improvement and better performance.

We identified 6 key areas targeting our mainstreaming approach:

Mainstreaming 1: Our staff

Mainstreaming 2: Start-up for projects and strategies

Mainstreaming 3: Access to statutory functions – consultations, Board and Committee meetings

Mainstreaming 4: Information and communication

Mainstreaming 5: Events & Engagement opportunities

Mainstreaming 6: Procurement

#### **Our Staff**

Our annual Equalities survey as well our Employee Engagement survey has provided us with our direction of travel in terms of our staff. We still have a way to go and this will be addressed in our new equality outcomes. During the reporting period we have successfully carried out a number of initiatives to help us mainstream equalities. Some examples of this are:

- delivered stress awareness training to all staff as well as and mental health training for managers
- delivered focused training for key staff in particular around Equality Impact Assessments (EQIAs) and unconscious bias
- identified 'Equalities Champions' for each of the protected characteristics from volunteers from across the organisation
- extended and improved our generous range of family friendly policies such as Work Life Balance, Flexitime and our Leave policy
- successfully achieved accreditation as a Scottish Living Wage employer
- fully embraced the Health and Wellbeing agenda as can be seen from the case study below
- annual pay negotiations have been focused on family friendly benefits including most recently enhanced maternity pay and paternity leave
- established the "My Performance Review" annual appraisal process which reinforces not

just what we do but how we do it through a focus on our values and behaviours

 we were one of the first public sector bodies to commit to the social impact pledge and we were accredited as a Scottish living wage employer





## Case Study - Well-being Awareness month

In 2015 we developed a series of 'themed' months which included Well-being Awareness month. This highlighted the importance of healthy working lives through a number of activities such as cycling, swimming in beautiful Loch Lomond, fruit baskets for staff and health screening. In order to maximise participation in the activities we scheduled some of these activities around the wide ranging working patterns that we have in place and we ensured that all levels of physical ability could participate as much as possible. The feedback from staff was fantastic and was our stepping stone to achieving our Healthy Working Lives Bronze Award in 2016.

"I became a new parent 14 months ago, to a wee boy named Glen. I am absolutely delighted with how the Park Authority has supported me with the transition to parenthood. The Executive, Board and my colleagues have been incredibly supportive throughout my pregnancy, maternity leave and return to work.

As a busy solicitor and manager within the organisation, I was delighted when my request for part-time work was accommodated creatively as a job share. I was consulted in the development of the job share arrangements, to ensure that it would be workable in practice. I now work Wednesday to Friday, which gives me the perfect balance of continuing to do a job that I love, and spending time with Glen. My job share partner and I are responsible for all aspects of the role of Governance and Legal Manager – but we have allocated responsibilities based on our skills, specialisms and strengths. This means that we both have jobs we enjoy and the organisation gains from a far wider skill set.

The organisation's flexible working policies mean that I am able to change my working hours from week to week, as there are no core hours. This is great for dealing with the unexpected, such as grandparents running late or last minute nappy changes on the way out the door! The flexible approach means that I can change my working days with ease, or work from home – which makes it a lot easier to fit work around my other commitments – whether it be taking Glen to the GP or tackling the laundry! I can also fit in a run or an outdoor swim in Loch Lomond around my meetings. Even during the working day, I have the opportunity to exercise and get some fresh air as we often hold meetings whilst walking in the park or even up hills. The Park Authority is a great place to work and the supportive, trusting and flexible approach to staff and work/life balance far exceeds anywhere else I have worked." Sandra Dalziel - Governance and Legal Manager

#### Start-up for projects and strategies

We continue to embed our Equality Impact Assessment (EqIA) process as part of the start-up activities for significant projects and strategies. The EqIA template is well embedded in the Project Initiation Documentation. In addition to this we have included an Equalities check box in all our reports and business cases that are submitted to our Executive for consideration. This has taken the mainstreaming of equality to a different level as it is now being considered in all aspects of the business and not only in planning projects.

#### Access to statutory functions

## Case Study - LIVE Park

LIVE Park is the name for our Local Development Plan. It has a 20-year vision and sets out the development that is needed to make Loch Lomond & The Trossachs a great place to Live, Invest, Visit and Experience. We review and refresh our Plan every five years so there is a critical window where the public and interested organisations have an opportunity to really help understand and shape the future potential of towns and villages in the National Park. It was crucial that we engaged a broad range of people and organisations at the early preparatory stages of preparing the Plan, where we set out what we thought the main issues, ideas and opportunities were for the National Park, its communities, businesses and its visitors. In addition to the usual tried and tested means of encouraging people to get involved, and with a clear focus on better engaging with harder-to-reach audiences like young people and working age families, the LIVE Park consultation included a distinctly digital approach to reach a broader audience – allowing us to use digital and social media to target groups of people who might not normally get involved in planning through the more conventional methods such as public meetings or drop in sessions. We needed to hear what everyone thought about the places where they live and work, as well as key issues such as housing and jobs – and everything in between.



In November 2015 we won the Overall Award at the Scottish Awards for Quality in Planning for our community engagement on LIVE Park. The award recognised our innovative and people-centred campaign approach to our consultation and the judges were impressed with how we applied a range of new and innovative techniques tailored to the Park's circumstances and local development issues.

#### Information and communication

Over the past few years there has been a significant focus on the quality of information and means of communication to enable effective engagement with our full range of stakeholders; visitors, residents, communities of interest, partners, Ministers, staff and Board members.

## Case Study - New website

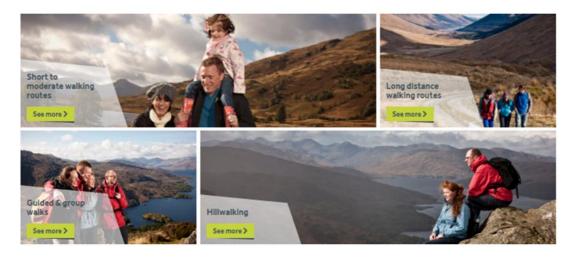
When we started our new website development in 2015 we wanted to make sure we put our users' needs at the heart of our approach. We undertook research with a broad range of users to develop 'personas' which allowed us to identify their information needs, what motivates them to interact with us and how. We used this to drive our navigation, content strategy and the way we talk to our audiences. We ensured that the audience was considered with each and every page on our website, to ensure we were solving their needs and communicating with them appropriately.



Home > Things to do > Walking & hiking

#### Breathtaking landscapes for everyone

Gentle stroll or energetic work out? Loch, coastline, riverside, forest, glen, hill or mountain? Whatever you choose, a walk immersed in stunning surroundings will be good for the head, heart, body and soul.



We broke down complex subjects, ensuring that we cut out jargon and tailored our communications to ensure complex matters are explained and understood. Going forward, we continue to take this approach in developing new content to meet the needs of and engage with our wide range of user groups.



Home > Things to do > Walking & hiking > Short to moderate walking routes > Park Mobility: Balloch Castle Country Park scooter routes

# Park Mobility: Balloch Castle Country Park scooter routes

Loch Lomond & The Trossachs National Park has been working in partnership with West Dunbartonshire Council and Clyde Shopmobility to enable people with mobility impairments to enjoy the outdoors.

As part of the Parkmobility project, the "Scooter Station" in Balloch offers different types of scooters suitable for exploring Balloch Country Park, shopping at Lomond Shores or meandering around the town. Manual wheelchairs and rollators are also available.

Balloch Country Park is an ideal place to explore by scooter with three different routes taking in the castle, walled garden and shore path with stunning views of the loch.

To book your scooter at the Scooter Station, Balloch Bus Stance, Drymen Road, call 07804 895 536.

Clyde Shopmobility is a registered charity who aims to enable people to access shops, cafes, services and just generally get out of the house and be part of the community. This is vital in maintaining people's independence and helping them to stay in their own homes, living a good standard of life, for longer. To find out more visit <a href="https://www.clydeshopmobility.co.uk">www.clydeshopmobility.co.uk</a>

#### **Download routes**

#### Share this page



It is important that the National Park is recognised as a #ParkForAll so we have been developing and increasing our bank of imagery to ensure that our publications and all our digital media represents broad age, disability and racial diversity.

We conducted a visitor survey in 2015. This survey was focussed on visitors' experience of the destination, how they researched and planned their visit, their travel arrangements, accommodation choices and what activities they engaged in. The methodology included a number of approaches across a number of locations across the Park to ensure we reached as many different audiences as possible, with a mixture of face to face interviews, self-completion cards and online surveys.

We collected visitor profile information including; gender, age, ethnicity, socio-economic status, family/group make up, long term health/disability information and country or region of origin. This information allows us a greater insight to the expectations, experiences and suggested improvements that different types of visitors have. Interesting results showed that more women than men visit the National Park (in 2011 more men than women visited) and an increase in young people visiting the Park. More analysis will be carried out on this data to help inform visitor strategy and projects as and when they develop.

#### **Events & Engagement opportunities**

An important element of the Park Authority strategy is to develop, expand and deliver well planned, strategically aligned and transformational volunteering opportunities, education and outreach. There are a range of activities that encourage communities, young people and less able-bodied individuals who traditionally do not experience the wonders of National Parks to visit.

Annually we operate travel grants that enable schools, groups and intermediaries who support and work with people experiencing some form of disadvantage to overcome the barrier that expensive travel can be. Priority for funding is given to those from areas of multiple deprivation and those who have not visited the National Park or worked with our fabulous Ranger Service previously.

## Case Study - DeafBlind Scotland - Conic Hill Challenge

DeafBlind Scotland is a charity whose aims are to help deafblind people in Scotland live as rightful members of their own communities and to encourage and support contact between deafblind people and sighted hearing people. They work with partners to improve the quality of life of deafblind people and raise awareness of both the needs and potential of deafblind people. Deafblind Scotland works with adults who are dual sensory impaired, many of them having become dual sensory impaired later in life.

#### The Challenge

Since 2013, each summer a group from Deafblind Scotland set themselves a massive challenge to conquer Conic Hill in the National Park. What makes the achievement even more special is that all of the members have dual sensory loss affecting communication, mobility and intake of information making the simplest of steps challenging. The group are joined by specialist communicators, guide and hearing dogs and National Park Rangers who help them up the hill to the summit, step by step.



#### The support

All of the information in the National Park Visitor Centre in Balmaha is available in Braille, moon, audio, British Sign Language and large print making it accessible. The interpretive panels have also been translated into a number of other languages, enabling more visitors to engage with the National Park.

Deafblind people are normally socially isolated and lack opportunities to experience the National Park. They learned about the wildlife, the geography and the history of the Park and it brought people from various age groups, genders, religions and cultures together for a social and educational experience



#### The impact

Deafblind people can spend many hours isolated in their own homes as a result of their sensory impairments It is hoped that the challenge will inspire other deafblind people to get out and about and enjoy the National Park.

The resources provided by the National Park enable DeafBlind Scotland to continue to offer this challenge to its members.

It also helps the National Park achieve our Equality Outcome - a greater diversity of people, including young people and those who have a real or perceived barrier to accessing the Park, will learn about and help to conserve and enhance the Park.

"This was not an easy task for our members given their sensory impairment. It is hoped that the challenge will inspire other deafblind people to get out and about and enjoy Loch Lomond and The Trossachs National Park." - Suzanne Abbate, Operations Manager with Deafblind Scotland

"I really enjoyed it. I had 1 or 2 slips but that is part of it. I think it's a great experience for the members. I think it is important to have a positive attitude and realise what you can achieve." - Michael Anderson, 72, from Stenhousemuir is blind and hears with the help of aids

## Case Study - Backbone - 3 year Community Leadership Programme

celebrating diversity through adventure

Backbone is a global training and consultancy organisation, established in 1995 to provide opportunities for marginalised groups to become environmental role models and leaders, with particular reference to black and minority ethnic (BME). The aim is to "Entice & Excite" people from marginalised communities to engage with nature.

#### The Project

Backbone is being part funded by the Park Authority, as well as other partners, for a 3-year collaborative journey of learning and engagement. They are providing training and support for 10 multi-cultural leaders from across Scotland, to help them gain competence and confidence to develop and deliver local environmental/outdoor activity projects. Participants will work with a wide range of Scotland's marginalised & isolated communities.

#### Why Backbone?

The Backbone Community Leadership model provides tailored environmental activities for those who cannot access mainstream opportunities due to religious/cultural reasons and for those who lack confidence.

Leaders from a variety of backgrounds across Scotland were recruited to commit to the 3 year training programme. Through this they will engage at least 500 people per year from isolated and marginalised community groups, with the natural environment.

The training takes place in a variety of natural environments in Scotland, including in our National Park, Cairngorms National Park, National Nature Reserves, woodland and forests and Regional Parks.

#### **Benefits**

- Increased engagement for marginalised, isolated and "hard to reach" communities and groups, supporting locally led environmental projects.
- The multiplier benefits of pooled partnership resources and model for training.
- Increased awareness of National Park education and volunteer programmes from BME communities.



"At first I did not think that hiking and camping in the woods was for me at all but now I know that I can even take a group of women out – my confidence is getting much higher" - Backbone Participant

#### We consider equality in our procurement and tendering procedures

When acquiring goods, services or works, where appropriate and proportionate, we include specific evaluation criteria that requires contractors and sub-contractors to provide evidence of policies, statements and procedures to demonstrate that they meet the requirements of the Equalities Act and Scottish Government Fair Working Practices.

# **Equalities Outcomes 2013-17 Progress**

## **Outcome 1**

A greater diversity of people including young people and those who have a real or perceived barrier to accessing the Park will learn about and help to conserve and enhance the Park.

Indicators/Targets	Progress	
Number of outreach groups and	In the last 2 years 34 schools and 7	Achieved
schools supported through the	outreach groups were supported through	
education travel grant.	the educational travel grant	
Volunteering – Undertake equal	A Volunteering survey was completed in	Achieved
opportunities monitoring for current	2015 to produce a baseline of Equalities	
volunteers to establish baseline	data for registered National Park Authority	
data.	Volunteers (refer to Appendix 7)	
	The results from 86 completed surveys	
	were:	
	40% are over 60 years old	
	6% are under 30 year old	
	<ul> <li>100% are white Scottish/ British</li> </ul>	
	2% consider themselves to be disabled	
	4% chose to not disclose this information	
	Our focus is to increase diversity,	
	particularly in respect of age, race, ethnicity	
	and disability.	
Increase the number of schools	In the last few years the average number of	Not achieved
engaged by 50% (Target 86).	schools engaged in outdoor learning visits	
	with the National Park was 61	
Increase the number of outreach	In the last few years the average number of	Not achieved
partners engaged by 50% (Target	outreach partners engaged in outdoor	
33)	learning visits with the National Park was 12	
Increase by 1-2 the number of	The Park Authority now employs 5 Modern	Achieved
employment	Apprentices and 2 interns	
internships/apprenticeships within		
the Park Authority		

## **Outcome 2**

All people will be able to access more barrier-free paths in the Park

Indicators/Targets	Progress	
Increase the number of 'fully	Over the 2015-2017 period, the National	Achieved
accessible' paths across the Park	Park Outdoor Recreation Plan continues to	
	deliver new barrier free, all abilities paths,	
	links and supportive infrastructure in the	
	Park area;	
	Core path signage	
	Cobleland – Buchlyvie upgrade	
	Crianlarich (Tyndrum – Dalrigh) shared	

	<ul> <li>use link</li> <li>Lochearnhead - St Fillans old railway project (Phase 2)</li> <li>Drymen to Balmaha footway upgrade</li> <li>NCN7 Croftamie surface upgrade and maintenance improvements through a local Community Payback initiative.</li> </ul>					
	Number		14/15	15/16	16/17	
	New all ab Path Installation		4	3	4	
	New piece	s all-	3	4	10	
	abilities					
	infrastructu	ıre				
10% increase in number of participants in Health Walks across the Park	participants (walking regularly) who take part in the "Walk in the Park" initiative led by the National Park Countryside Trust has increased by an impressive 149% (this includes people attending both our walks			Achieved		
	and strength and balance sessions) from 68 participants in 2013 to 169 participants in 2017.					
	Baseline	2014	2015	2016	2017	
	68	115	152	156	169	
			•	•		

## **Outcome 3**

A greater diversity of people including young people and those who have a real or perceived barrier to accessing the Park, will be aware of and able to access information about the Park, including its recreation opportunities.

Indicators/Targets	Progress		
Continue to improve provision,	The development of the Park Authority's	Achieved	
promotion and accessibility of Park	new website and other digital channels, as		
information.	referenced above has significantly		
	enhanced the accessibility of content		
Extend promotion of use of Plain	A range of initiatives have been delivered	Partly	
English	including:	Achieved	
Collate equality data from:	equalities information sought as part of		
<ul> <li>Visitor surveys</li> </ul>	the Visitor Survey undertaken in 2015		
<ul> <li>Requests for alternative formats</li> </ul>	creation of new cycle route maps for		
of publications	easy and moderate routes to raise		
Requests for specific information	awareness of the cycling offer to meet a		
on accessibility	wide range of users (e.g. targeting		
• Translate the interpretive content	mothers and young children and people		
available at National Park	with limited mobility)		
Centre, Balmaha into Braille,	improved physical access to the Loch		
•	Lomond Waterbus Service from the		

Gaelic and 5 minority ethnic	Balloch Pontoon	
languages.	<ul> <li>redevelopment of National Park Visitor</li> </ul>	
	Centre in Balmaha , with Interpretive	
	information panels translated into	
	Braille, Gaelic and 5 minority ethnic	
	languages	
Park Authority's brand imagery	Brand images now incorporate visitors	Achieved
represents all protected	representing Disability, Race and Age	
characteristics	Protected Characteristics.	

## **Outcome 4**

A greater diversity of people are able to access more opportunities within the National Park and are able to actively participate in decision making.

Indicators/Targets	Progress	
Park-wide approach to assessing housing needs and demands.	A target of 75 new homes per year is included in the Local Development Plan.	Achieved
	This includes a revised housing strategy for the National Park which requires a mix of affordable and open market housing in order to support more households access housing opportunities.	
Ongoing programme of inclusive engagement and other consultation events in Park communities to inform policy development.	Engagement on LIVEPark – our Local Development Plan is complete. See case study above.	Achieved
Continued access opportunities to National Park consultations, activities and meetings (e.g. Planning Committees).	<ul> <li>Engagement has continued to build on the success of the LIVEPark approach and include specific stakeholder groups, for example the Balloch Charrette 2016 where:</li> <li>103 people attended final charrette exhibition</li> <li>Over 5,500 people 'engaged' by commenting, sharing or liking information on Facebook</li> <li>72% increase on followers on our Facebook page for this project.</li> </ul>	

## **Outcome 5**

We will be better informed of equality and diversity characteristics of staff (so that we can address barriers / improve working conditions for all).

Indicators/Targets	Progress	
Carry out a staff survey seeking	Staff monitoring was undertaken in early	Achieved
information on protected	2017. The survey itself was based on good	
characteristics	practice shared as part of the NDPB	
	Equalities forum (refer to Appendix 5)	
Establish a system for collecting and	The recruitment process has equalities	Achieved
monitoring equalities data for staff	monitoring data embedded	
over a number of activities including	(refer to Appendix 3)	
external recruitment data.		
Carry out an annual review of the	(refer to Appendix 3)	Achieved
Gender Pay Gap		
EQIAs carried out on all people	Recent examples are:	Achieved
policies and procedures.	Protection of Vulnerable Group Policy	
	Unacceptable Behaviours Policy	
	Sickness Absence Procedure	

# **Equality and Mainstreaming 2017-2021**

Outcomes are the changes that result for individuals, communities, organisations as a consequence of the action we have taken. Outcomes can include short-term benefits such as changes in awareness, knowledge, skills and attitudes, and longer-term benefits such as changes in behaviours, decision making, or social and environmental conditions.

## **Mainstreaming Equality**

We will continue to mainstream equalities through:

- · increasing awareness and inspiring our staff to maximise the benefits of inclusivity
- considering equality and diversity in the development and consideration of our policies, strategies, activities and approaches to our work
- maximising access to our statutory functions
- enhancing the accessibility of our information and communication
- supporting events and engagement opportunities for the socially deprived or traditionally hard to reach groups and communities
- our procurement policy and practices

# **Equality outcomes**

Suggested Equality outcome	Activities and Measurements of Success	General duty
Outcome 1		
Our performance is enhanced by having a workforce whose diversity more closely reflects that of our community/Scotland.	<ul> <li>Annually and consistently collect, collate and monitor equality data on our staff, Board, job applicants and volunteers and compare to the relevant National statistics (Timescale 2018)</li> <li>Actively promote recruitment of staff, Board members and volunteering opportunities to under-represented groups (Timescale 2018)</li> <li>Support Scottish Government to achieve Board member gender equality (Timescale 50/50 by 2020)</li> </ul>	Advancing equality of opportunity  Eliminate Discrimination
Outcome 2		
Increasing and positive experiences within the National Park and with the Park Authority is enhanced through improved information and quality of communication and inclusive engagement.	<ul> <li>Produce access statements for all our properties (Timescale 2018)</li> <li>Produce and publish Equality Impact Assessments that are fit for purpose, produced consistently which clearly evidence equality decision-making (Timescale 2018)</li> <li>Further enhance our brand imagery to clearly articulate our commitment to equality and diversity and a #ParkForAll (Timescale 2017)</li> <li>Incorporate accessibility information in our visitor information literature and digital media channels, as it is updated and refreshed (Timescale 2019)</li> </ul>	Advancing equality of opportunity  Eliminate Discrimination

## Legal Responsibilities

The Equality Act 2010 and the Equality Act 2010(Specific Duties) (Scotland) Regulations 2012 and subsequent amendments are the key pieces of legislation driving equality, diversity and inclusion in Scotland.

The General Duty (UK wide)

As a public body, when we go about our business, we have to take into account the need to;

- eliminate unlawful discrimination, victimisation and harassment of people with a relevant protected characteristic
- advance equality of opportunity between people who share a relevant protected characteristic and those who do not and
- foster good relations between people who share a protected characteristic and those who do not

Statutory specific duties (Scotland only)

In Scotland we demonstrate what we have been doing to take account of the General Duty by the following;

- reporting on mainstreaming the equality duty and publishing progress every two years
- publishing equality outcomes every four years and reporting progress every two years
- assessing and reviewing our policies and practices
- gathering and using employee information
- publishing our gender, race and disability pay gap information
- publishing statements on equal pay
- consider award criteria and conditions in relation to public procurement
- publishing reports in a manner that is accessible

The protected Characteristics under the Equality Act 2010 are;

- race
- sex
- age
- disability
- sexual orientation
- religion and belief
- gender re-assignment
- marriage and civil partnership
- pregnancy and maternity

The Equality Act (Specific Duties) (Scotland) Amendment Regulations 2016 require us as an organisation to set out how we will improve the diversity of our Board through effective succession planning. Our Board is appointed through three routes; Ministerially appointed (6), locally elected (5) and nominated by our 4 partner Local Authorities (6; Argyle and Bute (2), Stirling (2), West Dunbartonshire (1), Perth and Kinross (1)). We will work with Scottish Government, our partner Local Authorities and our local communities to help broaden the diversity of candidates. We have

a duty to report the gender make-up of the Board and this will extend over time to include some of the other protected characteristics.

## **#ParkForAll Remit**

#### 1. <u>Vision</u>

To embed a culture of equality and diversity so that staff, communities, visitors and Board members regardless of ethnicity, beliefs, disability, social background, sex, marital status, age or sexual orientation have the opportunity to access the full range of services provided by the Park Authority and the opportunity to access the benefits of living, working or visiting our National Park.

#### 2. Purpose

To inspire the organisation to deliver against our equality duties, constructively challenge prejudices, raise awareness of the economic and social benefits of inclusion and identify and facilitate actions that support equality and diversity.

#### 3. Membership

Jaki Carnegie Executive Sponsor & Sex Equality Champion

Kirsty Callaghan Sex Equality Champion Ali Cush Age Equality Champion Laura Baird Age Equality Champion Rebecca Hughes Age Equality Champion **Ethnicity Equality Champion** Elaine Wade **Guy Keating Ethnicity Equality Champion** Beverley Clarke **Disability Equality Champion** John McQueen Disability Equality Champion

Jane Filshill Sexual Orientation Equality Champion

Neil Black Belief Equality Champion

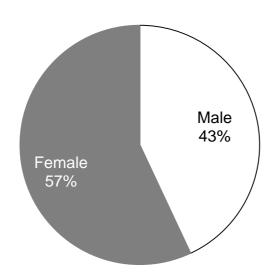
#### 4. Objectives

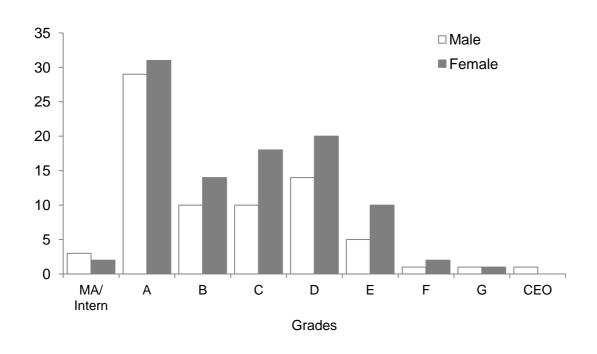
- 4.1. To act as champions for equality, diversity and inclusion; driving, sharing and embedding good practice throughout the organisation.
- 4.2. Increase awareness of our equalities responsibilities and the benefits and opportunities that embedding equalities brings to the Park Authority and the National Park.
- 4.3. To drive the development and delivery of good practice equality and diversity policies and practices, reflecting, as a minimum, our statutory duties.
- 4.4. To propose inspiring quality outcomes and targets that eliminate discrimination, advance equality of opportunity and/or foster good relations.
- 4.5. To engage with our partners to share opportunities and deliver projects.

# **Employee Information/Workforce Composition**

The information provided has been collected as at March 2017.

Staff Headcount	Female	Male	Total
Team members	85	66	151
Managers	13	8	21
Total	98	74	172





The above table provides the breakdown by gender and grade. Overall we have a fairly even split of females across the grades in comparison to males. Looking at the above graph you can see that the highest number of females work within the A grade, however this is due to our recent seasonal recruitment. If we extract the seasonal recruitment the majority of females are employed at band D grade.

Exactly the same applies for our male staff, the majority of males are within the A grade, which as with female staff this is again due to our recent seasonal recruitment. If we extract the seasonal recruitment, the majority of our males are also employed at band D grade.

#### Age

We have made exciting positive steps this year in developing our 'young workforce' and have employed three modern apprentices and two interns. This together with our seasonal ranger recruitment means that for the first time we can see a real change in our age profile in the 16-24 age range. We are also excited to welcome 2 seasonal ranger apprentices in April 2017 which will further enhance this.

Age	Female	Male	Total
16-24	4	4	8
25-34	15	14	29
35-44	38	19	57
45-54	28	29	57
55-64	11	7	18
65 and over	2	1	3
Total	98	74	172

#### **Board Members**

Age	Female	Male	Total
35-44	-	2	2
45-54	-	2	2
55-64	-	5	7
65 and over	-	5	5
Total	2*	14	16

For the first time we have included our board diversity information which provides the age range and gender. We are committed to the Scottish Government 50:50 campaign to improve the gender balance on boards.

\*As we have only 2 female board members we are unable to indicate their age range.

#### **Part Time**

All staff benefit from extensive flexibility within our practices and policies, any team member can apply for flexible working, the information below shows those that currently work part time against those who work full time, in addition to this the majority of our staff are also part of the flexitime or TOIL scheme designed to provide flexibility within the working day to help achieve a good work life balance.

Full time v	Full time versus part time by gender split									
		% Full % Part								
Gender	Full time	Part time	time	time	Total					
Male	48	26	65%	35%	74					
Female	50	48	51%	49%	98					

#### Leavers

The following table reflects leavers from 1st April 2016 – 31st March 2017 (including fixed term contracts, retirements, voluntary severance but excludes seasonal staff). We had 17 leavers last year, which equates to a turnover figure of 11.5% higher than in previous year however still well below the UK average of 15%<sup>1</sup>. Analysis of our exit questionnaires shows no trends in the reasons for leaving.

2015/16											
Age	Female	Male	Total								
25-34	1	-	1								
35-44	3	2	5								
45-54	2	-	2								
55-64	-	1	1								
Total	6	3	9								

	2016/17									
Age	Female	Male	Total							
25-34	2	1	3							
35-44	3	4	7							
45-54	2	2	4							
55-64	1	2	3							
Total	8	9	17							

#### **Staff Development**

In the last year we have had six internal promotions; all female. As a result of these promotions 2 female employees have entered the Operational Management Team, the gender split on this group is now 13 females and 7 men.

Staff promotions by grade and										
Gender	Gender									
Grade	Male Fem									
В	-	1								
С	-	3								
E	-	2								
Total	-	6								

#### **Learning and Development**

In 2016 we upgraded our HR system to allow us to record training. This has improved our management information, however, we are still developing the system to provide more detailed information while also exploring further innovative ways to ensure that all employees receive good learning and development opportunities. In line with this we are currently working with the other National Parks on an ELearning system that will provide an affordable and flexible catalogue of courses.

Between January and March 2016 we ran 'Managing with Impact' sessions. This people managers' programme was delivered in 3 sessions and covered People Management Basics, People Management Skills and the Successful Manager's Toolkit. All of our people managers attended this course (35).

In addition to the above there have been 321 other training events a mixture of Health and Safety courses along with personal development courses

The breakdown of attendance between male and female is below:

<sup>&</sup>lt;sup>1</sup> Figure from Monster.co.uk/ what is the ideal employee turnover rate 27

Male	Female	Total
139	182	321

We hope that with the further development of the HR system and the implementation of our new ELearning system we will have better management information to provide for the next report.

#### Gender pay gap

The table below shows the difference between the average female and male salaries for the last two years. The gap in 2015/16 is more significant as a result of the number of long serving female leavers in the year alongside the number of males recruited into more senior posts in the same year.

Gender	2015/16	2016/17
Female	£28,725	£26,258
Male	£30,813	£26,274

The table below provides the "mean" gender pay gap which is calculated by adding up the standard hourly rates of males and females separately then dividing this figure by the total number of employees in each gender.

Gender	2015/16	2016/17 (with seasonal staff)	2016/17 (without seasonal staff)
Female	£14.93	£13.65	£14.84
Male	£16.02	£15.49	

The table below provides the "median" pay gap; this is calculated using the mid hourly rate for each gender.

Gender	2015/16	2016/17
Female	£14.51	£17.55
Male	£14.51	£17.30

There is an overall gender pay gap of 1.99% within the average hourly rates; as can be seen in the above, males are on average paid £0.35 higher than female staff.

							Gender	Pay gap	
	Female			Male		pay gap	as %		
								Male	
							Hourly	average	
			Average			Average	male rate	basic	
	No of	% of	basic	No of	% of	basic	versus	hourly	
	staff	total	hourly	staff	total	hourly	female	rate for	
Grade	members	staff	rate	members	staff	rate	rate	grade	
MA	2	1%	£4.67	1	1%	£4.67			
Α	11	6%	£10.16	4	2%	£9.35	-£0.81	-9%	
A1	20	12%	£8.83	27	16%	£9.46	£0.63	7%	
В	10	6%	£13.92	1	1%	£11.65	-£2.27	-19%	
B1	4	2%	£13.66	9	5%	£13.56	-£0.10	-1%	
С	14	8%	£16.88	8	5%	£14.13	-£2.75	-19%	
C1	4	2%	£14.83	2	1%	£16.09	£1.26	8%	
D	20	12%	£16.95	14	8%	£16.92	-£0.03	0%	
Е	10	6%	£20.23	5	3%	£20.54	£0.31	2%	
F	2	1%	£23.45	1	1%	£22.62	-£0.83	-4%	
G	1	1%	£29.99	1	1%	£30.37	£0.38	1%	
CEO	-	-	£42.06	1	1%	£42.06			

There are some key notable differences which are:

- There is a difference of £0.63 per hour between the male and the female average hourly rate within band A1. This is due to the majority of our female band A1 employees being new seasonal staff; however in the male average there are 7 long serving employees who are increasing the average.
- There is a difference of £1.26 per hour between the male and female average hourly rate within band C1, this is because there are two female new entrants to this grade that lower the average against the longer serving male average.

On a very positive note, overall we are significantly below the Scottish average of women earning 15% below their male colleagues and it is our intention to ensure that this continues.

#### **Occupational Segregation**

We have undertaken the occupational segregation as you can see from the table below, this shows that we have a fairly even split across each team of female and male employees apart from in our planning teams where we see a high number of females, this could be due to our family friendly working practices.

	Osoital Droisote	Capital Flujects	Communications		o it is	Conservation	Development	Management	Development Planning	& Communities	Execu Support,	Strategy & Policy	Estates Management	•	Executive Team		Finance &	Performance	Governance & Legal	5	QI		SIE/LI		as I bud I	200	Ociona Octobario	_	Recreation, Access &	Health		Visitor Experience	Visitor Operations		Volunteer, Educattion &	Engagement
Grade	М	F	М	F	М	F	М	F	M	F	M	F	M	F	M	F	М	F	М	F	М	F	M	F	М	F	М	F	М	F	М	F	М	F	М	F
MA				_1					Ш												1	1														
Α			2							1			2	4				1								1		1						1		2
A1																											27	20								
В				1				4				2	1					1		1		П			П							1				
B1									П			T									T	П			П		9	4								
С		1	1	2		1	1	2	1	3		2		T						2	2	1	4		1											
C1																											2	4								
D	1	1		2		2	1	4	2	3	1		3					1	1	1		2		1	1	1			2		1		1		1	1
E					1		1	1		1				1			1	1		2	2	1	1				1			1				1		1
F				1					П			$\exists$									T				$\Box$	1						1				
G															1	1																				
CEO															1																					

We are unable to repeat the above exercise for both race and disability as our equality monitoring is conducted anonymously; however as we have alluded to before this is something that we are looking to change going forward.

#### **Pregnancy and Maternity**

In 2016/17 all staff who returned from maternity leave (3) returned to their substantive post.

#### **Flexible Working Requests**

In 2016/17 we had 7 requests for flexible working (3 male and 4 female) and one was unsuccessful (female).

#### Recruitment

In line with employment legislation and best practice we are committed to equally of opportunity in employment, both in principle and in practice. It is our policy to ensure that no job applicant or employee receives less favourable treatment, either directly or indirectly on the grounds of age, race, disability, sex, marital status, pregnancy/maternity, gender reassignment, religion or belief or sexual orientation, therefore equality information is not shared with recruiting managers and is separated from the application form at the time of application form collation.

In order to encourage applications from all protected characteristics we are members of the two tick scheme which means that applications from any candidate who indicates that they have a disability will be automatically short-listed if they demonstrate that they meet the short listed criteria. We also support the "Happy to Talk Flexible Working" campaign, which is a strap line developed to open up the application process to more people with the skills required however are not able to work a traditional 9-5 job.

The following data represents applications for the year to March 2017.

	Number
Number of	monitoring forms
Applicants	returned
296	253

Gender					
		Option Not			
Male	Female	Marked			
130	114	9			
51%	46%	3%			

	Age							
						Choose not	Option Not	
16-24	25-34	35-44	45-54	55-64	65+	to disclose	Marked	
47	90	47	35	26	1	6	1	
18%	36%	18%	14%	11%	0.5%	2%	0.5%	

Consider yourself to have a disability						
	Choose not Option Not					
Yes	No	to disclose	Marked			
8	242	2	1			

Currently/Previously consider yourself						
transgender						
		Choose not	Option Not			
Yes	No	to disclose	Marked			
1	238	7	7			

	Religion or belief								
None	Church of Scotland	Roman Catholic	Other Christian	Muslim	Buddhist	Sikh	Any other Religion or Belief	Choose not to disclose	Option Not Marked
139	44	26	13	1	1	1	1	13	14

Sexual Orientation							
				Choose	Option		
	Gay/			not to	Not		
Bisexual	Lesbian	Hetero-sexual	Other	disclose	Marked		
8	6	192	2	10	35		

Marital Status						
			Choose not to	Option Not		
Married	Not Married	Civil Partnership	disclose	Marked		
68	155	2	5	23		

	What is your ethnic group												
										or (	(F)		
								or (C) As		Oth			
								Asian So	•	Eth			
(A) V	Vhite			ı			or (B)	Asian Br	ritish	Gro	up	or (	G)
Scottish	English	Northern Irish	Other British	lrish	Polish		Other Mix Multiple E Group	Pakistani/ Pakistani Scottish/ Pakistani British	sh/ India sh/ Ind	Arab British		Choose not to disclose	Option Not Marked
159	32	6	12	1	1	18	5	1	1	1	1	2	13

Overall the majority of our applicants are male. Interestingly the highest percentage of applicants is within the 25-34 age range which is the one of the lowest age ranges in terms of our staff profile. A very low number of applicants have a disability and only a small number are choosing not to disclose their sexual orientation or transgender. Once again the majority of applicants are white/Scottish/English with only a small number of applications coming from ethnic groups. We will aim to make a difference in the race/ethnic groups we employ over the coming years as we have seen the real benefits of having a diverse workforce through the recruitment of our 'young workforce'.

## **Equal Pay Policy Statement**

Loch Lomond and The Trossachs National Park Authority is committed to the principles of equal pay for all of our employees, regardless of sex, race, religion or belief, age, marriage and civil partnership, pregnancy and maternity, sexual orientation, gender reassignment, or disability.

The Authority recognises that all staff in the workforce should receive equal pay for work of equal value, or the same or similar work and we operate a single job evaluation scheme to measure the relative value of all jobs in our pay and grading structures within an overall framework that is consistent, transparent and fair. We aim to eliminate any gender, disability or racial bias in our pay systems and understand that equal pay as regards women and men; people who are disabled and those who are not; and people who fall into a minority racial group and those who do not is a legal right in accordance with both domestic and European law.

Our Job Evaluation and Pay Progression policies aim to reflect equal pay with respect to remuneration for all staff in ensuring that the level of reward is appropriate to the relative size and content of the job.

The Authority has worked towards ensuring that employees have confidence in the Authority's process of eliminating bias and we have therefore been committed to working in partnership with the Joint Negotiation and Partnership Forum. The Authority will continue working with the various stakeholders in taking action to ensure that it provides equal pay.

Our equal pay objectives are to:

- Regularly monitor and review the application of our policies and procedures to ensure there
  are no unfair, unjust or unlawful practices that impact on pay
- Agree and apply solutions to remedy any problems
- Consult with staff and keep them informed of any changes
- Provide training and guidance for staff involved in determining pay issues
- Carry out annual monitoring of pay statistics, and two -yearly audits of pay and benefits for existing staff, including those on maternity leave, sick leave and career breaks.
- informing workers how their pay has been determined in each salary review
- Respond to any grievances in equal pay as a priority

Following each two-yearly equal pay audit, the Corporate Services Director will review the findings and feed back to the Joint Negotiation and Partnership Forum. If an employee considers that they are not being paid equally to another employee for the same or similar work, or for work of equal value, they are advised to raise their concerns informally with their line manager/the HR manager. If informal discussions do not resolve the matter to the employee's satisfaction, they should write to the Corporate Services Director setting out their concerns in accordance with the organisation's grievance procedure. Details of any complaints regarding equal pay will be retained confidentially for monitoring purposes.

If an employee considers that they are not being paid equally to another employee for the same or similar work, or for work of equal value, they are advised to raise their concerns informally with their line manager/the HR manager. If informal discussions do not resolve the matter to the employee's satisfaction, they should write to the Corporate Services Director setting out their

concerns in accordance with the organisation's grievance procedure. Details of any complaints regarding equal pay will be retained confidentially for monitoring purposes.

The Corporate Services Director is responsible for equal pay within the organisation and will review and ensure compliance with this policy at regular intervals.

# **Staff Monitoring Data**

In February 2017 we asked all staff to complete an anonymous employee monitoring survey to allow us to further understand the protected characteristics of our workforce. The survey questions along with the responses are below.

What is your age?						
Answer Options	Response Count	Response %				
16 to 24	4	5%				
25 to 34	5	6%				
35 to 44	30	38%				
45 to 54	25	32%				
55 to 64	9	12%				
65 +	-	-				
Prefer not to say	6	7%				

What is your Religion or belief?					
Answer Options	Response Count	Response %			
Buddhist	-	-			
Church of Scotland	21	27%			
Hindu	-	-			
Jewish	-	-			
Muslim	-	-			
Roman Catholic	9	12%			
Other Christian	9	11%			
Other Religion or Belief	3	4%			
Sikh	-	-			
Pagan	1	1%			
None	31	39%			
Prefer not to say	5	6%			

Are you open about your religion or belief?						
Answer Options Yes No Prefer not Response to say Count						
At home	39	3	1	43		
With colleagues	27	13	3	43		
With line manager	26	13	4	43		

Do you consider yourself to have a disability?						
Answer Options Response Count Response Percent						
Yes	4	5%				
No	72	91%				
Prefer not to say	3	4%				

Anamar Ontions	Response	Response
Answer Options	Count	Percent
Blind or sight loss	2	50%
Deaf or hearing loss	1	25%
Mobility - e.g. difficulty in walking short distances or climbing stairs	2	50%
Manual dexterity	1	25%
Learning disability, where a person learns in a different way - e.g. dyslexia	-	-
Mental illness - e.g. depression, schizophrenia, bipolar disorder	1	25%
Speech impairment	2	50%
Cognitive disability - e.g. brain injury, autism, attention deficit, hyperactivity disorder or Asperger's syndrome	1	25%
Other impairment - e.g. epilepsy, cardiovascular conditions, asthma, cancer, facial disfigurement, sickle cell anaemia, or progressive condition such as motor neurone disease	2	50%
Prefer not to say	-	-
Other (please specify)	1	25%

Are you open about your disability?				
Answer Options	Yes	No	Prefer not to	Response
Answer Options	168	INO	say	Count
At home	4	-	-	4
With colleagues	4	-	-	4
With line manager	4	-	-	4

How do you identify yourself?					
Answer Options	Response Count	Response			
Answer Options	ixesponse Count	Percent			
Female	49	62%			
Male	25	32%			
Prefer not to say	5	6%			

Have you ever been identified as transgender?					
Answer Options Response Count Response Percent					
Yes					
No	75	95%			
Prefer not to say	4	5%			

How would you describe your sexual orientation?			
Answer Options	Response Count	Response Percent	
Bisexual	1	1%	
Gay Man	2	3%	
Gay woman / Lesbian	-	-	
Heterosexual / Straight	69	93%	
Not sure	-	-	
Other	-	-	
Prefer not to say	2	3%	

If you are lesbian, gay or bisexual, are you open about your sexual orientation?				
Answer Options Yes No Prefer not to say Response Count				
At home	3	-	-	3
With colleagues	2	1	-	3
With line manager	2	1	-	3

Which of the following best describe your current marital status?				
Answer Options	Response Count	Response Percent		
Married	41	52%		
Civil Partnership	1	1%		
Separated	2	3%		
Divorced	6	8%		
Single	13	16%		
Living with partner	11	14%		
Widowed	-	-		
Prefer not to say	5	6%		

Do you have caring responsibilities				
Answer Options	Response Count	Response Percent		
None	34	43%		
Primary carer of a disabled adult (18 and over)	1	1%		
Primary carer of a child/children (under 18)	24	30%		
Primary carer of an older person (65 and over)	2	2%		
Primary carer of a disabled child/children (under18)	2	2%		
Secondary/shared carer	10	13%		
Prefer not to say	6	8%		

Are you open about your caring responsibilities?				
Answer Options	Yes	No	Prefer not to	Response
Answer Options	165	INU	say	Count
At home	38	-	-	38
With colleagues	35	3	-	38
With line manager	35	3	-	38

What do you feel is your national identity?			
Answer Options	Response	Response	
Allawer Options	Count	Percent	
Scottish	49	63%	
English	4	5%	
Welsh	-	-	
Northern Irish	-	-	
British	20	26%	
Other (please specify)	5	6%	

Which ethnic group do you most identify with?				
Answer Options	Response	Response		
Allswei Options	Count	Percent		
Arab, Arab Scottish, Arab British	-	-		
African, African Scottish, African British	-	-		
Asian, Asian Scottish, Asian British	-	-		
Black, Black Scottish, Black British	-	-		
Mixed Background	5	6%		
White	73	94%		

Please indicate which team you work in.				
Anguar Options	Response	Response		
Answer Options	Count	Percent		
Communications	5	6%		
Conservation	2	3%		
Development Management	6	8%		
Development Planning & Communities	5	6%		
Executive Support Strategy & Policy	3	4%		
Estates Management	4	5%		
Executive Team	4	5%		
Finance & Performance	5	6%		
Governance & Legal	3	4%		
Human Resources	5	6%		
IT/GIS	1	1%		
Land Use	3	4%		
Projects	2	3%		
Ranger Service	10	13%		
Recreation, Access & Health	1	1%		
Visitor Experience	1	1%		
Visitor Operations	2	3%		
Volunteer, Education & Engagement	5	6%		
Prefer not to say	11	14%		
Skipped question	-	1%		

Our analysis of the data from the survey confirms the following key findings:-

- our 'young workforce' in the 16-24 age range has increased significantly and our 55+ workforce has decreased since our previous survey.
- the majority of respondents consider themselves to have no religion or belief however the good news is that more staff are being open about their religion or belief compared to the previous survey.
- there is no increase in the respondents who consider themselves to have a disability and only a very slight increase in those who would prefer not to say what their disability is, however, they are happy to be open about this in the workplace which is encouraging.
- the majority of our respondents are female.
- there is a change from the previous survey in that some staff feel they cannot be open about their sexual orientation at work.
- a high percentage of staff have varying levels of caring responsibilities
- we have now included a question regarding the ethnicity of staff. In our previous survey data
  all respondents classed themselves as British or any other white background. The majority
  still identify themselves as white but for the first time a very small percentage have identified
  with a mixed background.

The actions from this analysis have shaped the new equality outcomes for the next reporting period.

# **Visitor Monitoring Data**

In 2015 we used snap cards to gather visitor information that would help influence our Tourism Strategy. Here is the relevant equalities data we were able to capture.

	Response
Age	Percent
16-24	12%
25-34	20%
35-44	19%
45-54	20%
55-64	17%
65 and over	12%

	Response
Gender	Percent
Male	43%
Female	57%

	Response
Ethnicity	Percent
White	95%
Asian, Asian Scottish or British	2%
Mixed	1%
African	1%
Caribbean or Black	-
Ara, Arab Scottish or British	-
Prefer not to say	1%

	Response
Long Term Health condition	Percent
Yes	13%
No	83%
Prefer not to say	4%

	Response
Condition	Percent
Mobility Impairment	66%
Mental Illness	13%
Learning Disability	3%
Sensory Impairment	2%
Other	17%
Prefer not to say	7%

# **Volunteer Monitoring Data**

In 2015 we asked volunteers to complete an anonymous monitoring survey to allow us to further understand the protected characteristics of our volunteers. The survey questions along with the responses are below.

How do you identify yourself	Response Count	Response Percent
Male	54	63%
Female	32	37%
Transgender	-	-
Prefer not to say	-	-

How old are you?	Response Count	Response Percent
Under 21	2	2%
21 - 30	3	4%
31 - 40	9	11%
41 - 50	19	22%
51 - 60	19	22%
over 60	33	39%

Which of the following describes your current marital status?	Response Count	Response Percent
Married/Civil Partnership	46	54%
Partnership	8	9%
Separated/Divorced	6	7%
Single	20	23%
Widowed	3	4%
Prefer not to say	3	4%

Do you have a religion or belief?	Response Count	Response Percent
Muslim	-	-
Buddhist	1	1%
Sikh	-	-
Hindu	-	-
Roman Catholic	5	6%
Church of Scotland	27	32%
Other Christian	6	7%
Sikh	-	-
None	41	49%
Other	4	5%

Which of the following describes you?	Response Count	Response Percent
Bisexual	-	-
Gay Man	2	2%
Gay Woman/lesbian	1	1%
Heterosexual/straight	73	87%
Prefer not to say	8	10%

If you are lesbian, gay or bisexual, are you open about your sexuality?	Response Count	Response Percent
At home	3	100%
With Colleagues	2	67%
With your line manager	1	33%
At work generally	1	33%

Do you consider yourself to be disabled?	Response Count	Response Percent
Yes	2	2%
No	80	93%
Prefer not to say	5	5%

What is the nature of your disability?	Response Count
Blindness or partial sight loss	-
Deafness or partial hearing loss	1
Development disorder	-
Learning Difficulty	-
Learning Disability	-
Long Term illness, disease or	
condition	-
Mental health condition	1
Physical disability	1
Prefer not say	-

How would you describe your ethnicity?	Response Count	Response Percent
White	85	100%
Mixed or multiple ethnic group	-	-
Asian, Asian Scottish or Asian British	-	-
African	-	-
Caribbean	-	-

How would you describe your ethnicity?	Response Count	Response Percent
Scottish	59	70%
Other British	22	26%
Irish	-	-
Gypsy/Traveller	-	-
Polish	-	-
Other	3	4%